



Trellis Foundation Grant Self-Evaluation

To use this form as a fill-able PDF, download it to your desktop, then open the file from there. Have your grant application and grant approval letter to refer to. If you need a copy of these, please contact Trellis Foundation at office@trellisfoundation.ca or 204-284-5640.

Your Information

Name of organization: _____

Name of person responsible for overseeing the project: _____

Telephone Number: _____

E-mail address: _____

Project description: _____

Project dates: _____

Grant Amount: _____

Total Budget (include all funds received for the project): _____

Additional Sources of Funding (church contribution, participant fees, etc.): _____

Please attach a final actual budget indicating income sources and detailed expenses.

Please answer the following questions in the fillable pdf format or on a separate sheet of paper.

Description of Outcomes

Answer these questions with the original intent of the grant in mind as well as the actual outcomes. We want to know how actual outcomes compare to the intended outcomes. Please answer these questions in 2-3 paragraphs.

Please describe what you aimed to accomplish with this initiative.

What progress was made to realize the intended outcome of this initiative.

Did internal or external factors (ex. delays, increased funding, new staff) affect the outcomes of the initiative? If yes, explain how these changes aided or hindered the initiative.

Did the grant lead to any new capacity in your ministry? If yes, please explain what capacity has increased and how it will benefit your ministry.

Lessons Learned

This section is intended to help you think through some of the lessons you have learned from this initiative. It is also intended to help you reflect on what changes or adjustments can be made to your ministry. Please answer these questions in 4-5 paragraphs.

What were the main lessons you, your ministry, and/or leadership team learned from this initiative? How might these lessons impact your future ministry?

What do you think was the greatest strength of this initiative?

Were there disappointments during this initiative? If yes, please explain.

If you could re-do this initiative, what would you change? What would you do different?

If this initiative involved working with another organization, please describe how the collaboration affected the initiative.

Future Plans

These questions help us understand the legacy of this grant. We want to know if an initiative will continue. If it will, we want to understand how you plan to secure financing once funding from Trellis Foundation ends. Please answer these questions in 2-3 paragraphs.

Will you continue this initiative in the future? If so, how do you plan to secure funding?

If you do not intend to continue this initiative, please describe how you came to that conclusion.

How have you shared the outcomes of this initiative with the larger ministry body?

Additional Comments

Please use this section to give Trellis Foundation feedback on our operations and engagement with you during the grant period. Please answer these questions as necessary.

How have we helped you aside from financial assistance?

How could we have helped you more aside from financial assistance?

Please tell us how we can improve our granting process and follow up including reporting procedures.
